

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** The Riverside Club, Bath Road, Melksham, Wiltshire SN12 6LP  
**Date:** Thursday 14 July 2011  
**Time:** 2.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 1:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706610 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) [abbi.gutierrez@wiltshire.gov.uk](mailto:abbi.gutierrez@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)  
Cllr Rod Eaton, Melksham North (Vice Chairman)  
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South  
Cllr Stephen Petty, Melksham Central  
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p><b>Before the Meeting</b></p> <p>Stall - Melksham CAP, older people's issues for Melksham community plan.</p> <p>Stall – New waste and recycling collections.</p> <p>Stall – Alebare mental health services</p>	
<p>1. <b>Election of Chairman</b></p> <p>To elect a Chairman for the forthcoming year.</p>	<b>(2.00pm)</b>
<p>2. <b>Election of Vice Chairman</b></p> <p>To elect a Vice Chairman for the forthcoming year.</p>	
<p>3. <b>Chairman's Welcome, Introduction and Announcements</b></p> <ul style="list-style-type: none"> <li>• Update on Melksham community campus.</li> <li>• Update from event on 28 June to discuss future of services for 13-19 year olds.</li> <li>• New waste and recycling collection service.</li> <li>• End of Life Care.</li> </ul>	<b>(2.05pm)</b>
<p>4. <b>Apologies for Absence</b></p>	
<p>5. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	

- |     |   |                 |
|-----|---|-----------------|
| 6.  | <b>Minutes</b> ( <i>Pages 3 - 12</i> )  |                 |
|     | To approve and sign as a correct record the minutes of the meeting held on 12 May 2011  |                 |
| 7.  | <b>Partner Updates</b> ( <i>Pages 13 - 18</i> )   | <b>(2.10pm)</b> |
|     | To receive updates from any of the following partners:  |                 |
|     | <ul style="list-style-type: none"> <li>a. Community Area Partnership Representative</li> <li>b. Wiltshire Police</li> <li>c. Melksham CAYPIG</li> <li>d. Wiltshire Fire and Rescue Service</li> <li>e. NHS Wiltshire</li> <li>f. Melksham Town Council</li> <li>g. Parish Council Nominated Representatives</li> <li>h. Melksham chamber of commerce</li> <li>i. Shadow Community Operations Board - Melksham Campus</li> </ul>   |                 |
| 8.  | <b>Help to Live at Home &amp; Older People's Accommodation Development Strategy</b>   | <b>(2.20pm)</b> |
|     | Presentation by James Cawley – Service Director, Strategy & Commissioning, Wiltshire Council.   |                 |
| 9.  | <b>Community Services</b>   | <b>(2.45pm)</b> |
|     | Presentation by Kevin McNamara – Great Western Hospital, Swindon.   |                 |
| 10. | <b>Interactive Discussion: your reactions and suggestions</b>   | <b>(3.05pm)</b> |
| 11. | <b>Responses to issues raised by Melksham &amp; District 55+ Group</b>  | <b>(3.25pm)</b> |
|     | <ul style="list-style-type: none"> <li>• Issues raised about running down of services for older people at Melksham community hospital.</li> <li>• Highways need to improve consultation and take into account needs of older and disabled people.</li> <li>• People parking in front of older people's bungalows and blocking dropped kerbs (eg Orchard Gardens).</li> <li>• Request for information on RUH foundation hospital application (on the signing in table).</li> </ul> |                 |

12. **Community Area Transport Group - Update** *(Pages 19 - 20)* (3.35pm)

13. **Any other urgent items of public concern** (3.40pm)

14. **Grants** *(Pages 21 - 26)* (3.50pm)

The Wiltshire Councillors will consider the following applications to the Community Area Grant Scheme 2011/12:

- Keevil Parish Council have applied for £885 towards the renovation of the village war memorial.
- Melksham & District Young Farmers club have applied for £544 to provide an outdoor education trip for five 12-16 year old from rural backgrounds.
- Alzheimers Support have applied for £1358 to start up a 'Movement for the Mind' project in Melksham.

Copies of the completed application forms and grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at:

<http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm>

15. **Cabinet Member Questions** (3.55pm)

Cllr Keith Humphries - cabinet member for public health and protection (including trading standards) will give an overview of his portfolio and take any questions.

16. **Nominations to Outside Bodies** (4.00pm)

To confirm the following Wiltshire Councillor appointments to outside bodies:

- Melksham Community Area Partnership – Cllr Roy While.
- Melksham Youth Issues (CAYPIG) – Cllr Jon Hubbard.
- Viridor Credits Panel – Cllr Roy While.

17. **Future Meeting Dates**

(4.05pm)

Tues 20 September 2011 – Aleoric Primary School.

Weds 26 October 2011 – Seend Community Centre.

18. **Evaluation & Close**

(4.10pm)

**Area Board Issues Process:**

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

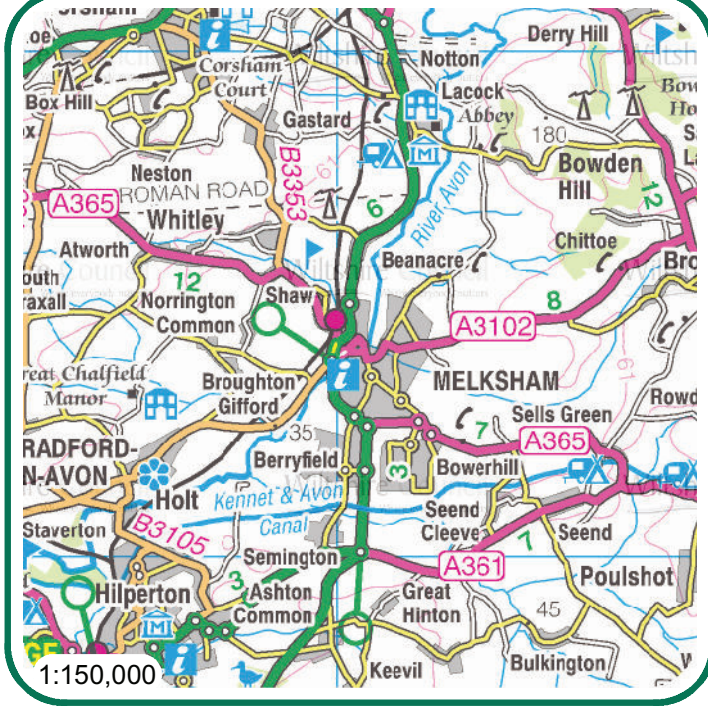
<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

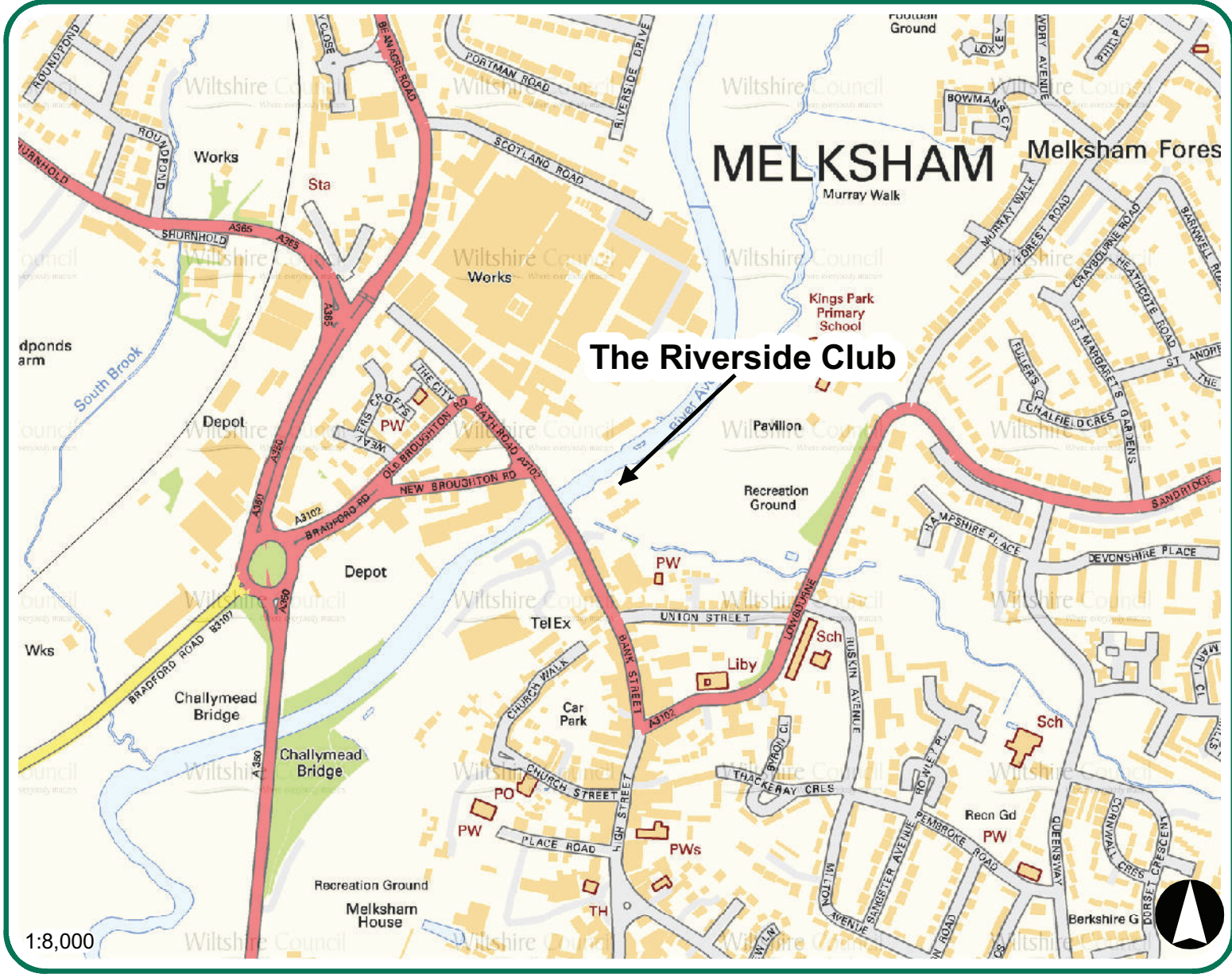






**The Riverside Club**  
 Bath Road  
 Melksham  
 Wiltshire  
 SN12 6LP

**Wiltshire Council**  
 Where everybody matters









# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Oak Community School, Devizes Road, Bowerhill,  
Melksham, SN12 6QZ  
**Date:** 12 May 2011  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706610 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Mark Griffiths, Cllr Jon Hubbard, Cllr Stephen Petty and Cllr Roy While and Cllr John Noeken

### **Wiltshire Council Officers**

Abbi Gutierrez – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Niki Lewis – Service Director

### **Town and Parish Councillors**

Melksham Town Council – Chris Petty  
Atworth Parish Council – Charles Boyle  
Broughton Gifford Parish Council – Paul Wiltshire  
Great Hinton Parish Council – George MacDomic  
Melksham Without Parish Council – Mike Mills  
Steeple Ashton Parish Council – G. Hyatt

### **Partners**

Wiltshire Police – Mel Rolph  
Wiltshire Police Authority – Angus MacPherson  
Wiltshire Fire & Rescue Service – Mike Franklin  
Wiltshire Library Service – Peter Waterman

Melksham Community Area Partnership – Colin Goodhind and Miriam Zaccarelli  
Melksham Oak School – Stephen Clark

**Members of Public in Attendance: 78**  
**Total in attendance: 97**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to Melksham Oak School and commented on the excellent turn out of young people in attendance for the youth funding item.</p> <p>The Chairman then introduced the Wiltshire councillors who made up the area board, supporting Wiltshire Council officers and Cllr John Noeken (Cabinet member for Resources), who was attending the meeting.</p> <p>The following Chairman's announcements contained in the pack were noted:</p> <ul style="list-style-type: none"> <li>• Child Poverty.</li> <li>• Library Review.</li> <li>• Digital Inclusion.</li> <li>• Consultation on waste sites.</li> </ul>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from – Chris Holden, (Melksham Community Area Partnership).</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>That the minutes of the meeting on 9 March 2011 were approved and signed as a correct record.</b></p> <p><b>That the minutes of the meeting on 29 March 2011 were approved and signed as a correct record with the following amendment:</b></p> <p><b>Cllr Hubbard requested the following amendments:</b></p> <p><b>Page 27, para 4, line 3 be removed, this amendment was voted on and lost 4 votes to 2.</b></p> <p><b>Page 37, that the amendment proposed by Cllr Roy While was agreed</b></p>

	<p><b>unanimously and that the substantive motion, a recorded vote had been requested and carried out, this was voted on and agreed by members.</b></p> <p><b>Cllr Seed – For</b>  <b>Cllr Eaton – For</b>  <b>Cllr Griffiths – For</b>  <b>Cllr Hubbard – Against</b>  <b>Cllr S.Petty – Against</b>  <b>Cllr Roy While - For</b></p> <p><b>The substantive motion was carried 4 votes to 2.</b></p>
5.	<p><u>You decide: presentations from groups of young people bidding for area board funding.</u></p> <p>You decide: presentations from groups of young people bidding for area board funding. (Each presentation lasted for 3 minutes, followed by questions. The funding was awarded by public vote.)</p> <p>The Chairman gave a brief Introduction and an explanation of the interactive voting system which would be used to score the presentations.</p> <p>He then handed over to Kaylum House, (Canberra Youth Centre member) who introduced each of the three minute presentations and helped to co-ordinate questions that the audience put to the young people present about their presentations.</p> <p>The presentations were as follows:</p> <p style="padding-left: 40px;">Fruity Fun  Wii Fit  Graffiti Wall  Health Camp  Drama Workshop  Aerobic Fitness  Multi-Sports Coaching  Fun-Fitness Dance</p> <p>Results:</p> <p style="padding-left: 40px;">1<sup>st</sup> Fruity Fun  2<sup>nd</sup> Aerobic Fitness  3<sup>rd</sup> Wii Fit  4<sup>th</sup> Multi-Sports Coaching  5<sup>th</sup> Graffiti Wall  6<sup>th</sup> Fun-Fitness Dance</p>

	<p>Cllr Jon Hubbard, on behalf of the Area Board thanked all the presenters for their hard work and excellent ideas, this was endorsed by the Chairman.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board agreed to grant funding to the top six projects.</b></li> </ul>
6.	<p><u>Partner Updates</u></p> <p><b>a. Melksham CAYPIG</b> Members of the CAYPIG had recently discussed their areas of concern in Melksham, these were more litter bins and better street lighting.</p> <p><b>b. Community Area Partnership Representative</b> Nothing to report.</p> <p><b>c. Wiltshire Police &amp; Wiltshire Police Authority</b> The written update distributed with the agenda was noted.</p> <p><b>d. Wiltshire Fire and Rescue Service</b> The written update distributed with the agenda was noted. It was requested that the charts on the report could be made more clearer when viewed in black and white.</p> <p><b>e. NHS Wiltshire</b> The written update distributed with the agenda was noted.</p> <p><b>f. Melksham Town Council</b> Cllr Chris Petty advised that the Town Council had concerns about the closure of the Melksham sorting office.</p> <p><b>g. Parish Council Nominated Representatives</b> Nothing to report.</p> <p>The Chairman thanked all partners and parishes for their updates and attendance.</p>



7.	<p><u>Update on Melksham 0-19 Resilience Project</u></p> <p>Richard Parker &amp; Dr Janet Rose (Bath Spa University) gave an update on the the Melksham 0-19 Resilience Project that came to the Area Board in December 2010.</p> <p>The project was a collaborative venture between schools, Bath Spa University and a number of other services working with young people in the Melksham area. It had two main aims – to test out the potential of emotion coaching techniques to improve behaviour, outcomes and family relationships in an area of significant deprivation, and to examine the feasibility and impact of adopting a common approach to such techniques across all services, on individuals, families, multi agency working and community well being.</p> <p>Early indications were that the project’s techniques were working and that the next phase would involve working more with parents and setting up a parents forum.</p> <p>The Chairman thanked Richard Parker &amp; Dr Janet Rose for their update.</p>
8.	<p><u>Royal United Hospital NHS Trust - Foundation Trust Application</u></p> <p>Brian Stables RUH, Bath, gave a presentation that outlined the implications of the application for trust status.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The RUH is in the top 20% of acute hospitals in England and Wales for stroke care.</li> <li>• The trust is improving the ways in which it cares for people with dementia and setting local standards.</li> <li>• The RUH is expanding its role as a regional provider of specialised treatment for patients with prostate cancer.</li> <li>• To continue to provide comprehensive acute care.</li> </ul> <p>Questions from the floor included:</p> <p>How much extra funding would be available for services?  <i>a) Around 2% per annum would be ploughed back into services.</i></p> <p>How will members be elected?  <i>a) Any elections would be carried out by a third party.</i></p>

	<p>The Chairman thanked Brian Stables for his presentation.</p>
<p>9.</p>	<p><u>Melksham Community Campus - Shadow Community Operations Board</u></p> <p>At the meeting of the Melksham Area Board held on 29 March 2011 the Area Board confirmed that it should be the governance route for the development of the Melksham Community Campus and delivery of the preliminary management project in the Melksham Community Area. The Board also asked officers to support the creation of a Shadow Community Operations Board.</p> <p>In order to move forward with this project the Board was asked:</p> <p>(a) To confirm the draft terms of reference considered by the Area Board on 29 March 2011 as amended.</p> <p>(b) To appoint a Wiltshire Council member of the Area Board to the Shadow Community Operations Board.</p> <p>(c) To agree the composition of the Shadow Community Operations Board.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Melksham Area Board confirms the draft terms of reference considered by the Area Board on 29 March 2011 as amended, with the addition of one extra Shadow Community Operations Board Member.</b></li> <li>• <b>That Cllr Roy While is appointed to the Shadow Community Operations Board as the Melksham Area Board representative member.</b></li> <li>• <b>That the Melksham Area Board confirms the composition of the Shadow Community Operations Board as follows:</b></li> </ul> <p><b>Education &amp; Young People – Stephen Clarke, Head of Melksham Oak School. .</b></p> <p><b>User and Community Groups, 3 representatives:</b>  <b>Brian Warwick representing Melksham &amp; District 55 Plus Forum Senior citizens and the disabled.</b></p> <p><b>Sarah Todhunter, Chair of Melksham Amateur Swimming Club, Vice Chair Seend CofE VA School Governing Body.</b></p> <p><b>Stanley ( George )Roberts, Christie Miller Indoor Bowls Club.</b></p>

	<p><b>Wider Community – 2 representatives: Colin Goodhind, Vice Chair, Community Area Partnership.</b></p> <p><b>Graham Ellis, President of the Melksham Chamber of Commerce.</b></p> <p><b>Town/Parish Councils.- 1 representative to be kept open pending submission of nominations.</b></p> <p><b>Area Board representative – Cllr Roy While.</b></p> <ul style="list-style-type: none"> <li>• <b>It was also agreed that a young person focus group would be formed to work through the Melksham Community Area Partnership.</b></li> </ul>
10.	<p><u>Closure of Melksham Sorting Office</u></p> <p>Cllr Jon Hubbard outlined the impact of the closure of the Royal Mail sorting office and supporting services in the town centre.</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That a letter is sent to the Royal Mail and Post Office Counters Ltd highlighting the concerns that the Melksham Area Board has regarding the closure of the Melksham sorting office and supporting services in the town centre, and requests that Royal Mail works with the Economic Development Team, Wiltshire Council to reduce the impact of this closure.</b></li> </ul>
11.	<p><u>Update from Melksham community area transport group (CATG) and approval of minutes.</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the minutes of the meeting of the Melksham Community Area Transport Group held on 19 April 2011 were approved and signed as a correct record.</b></li> </ul>
12.	<p><u>Any other urgent items of public concern?</u></p> <p>There were none.</p>
13.	<p><u>Grants</u></p> <p>The Wiltshire Councillors considered one application seeking 2010/2011</p>

	<p>Community Area Grant Funding:</p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>Atworth Youth Club awarded £783 for camping equipment.</b></li> <li>• <b><i>Reason</i></b>  <b><i>This application demonstrates a link to the Melksham community plan in terms of 'achieving greater benefits and value for money from existing youth facilities and to provide a greater variety of activities and sessions at existing youth facilities'.</i></b></li> </ul>
14.	<p><u>Future Meeting Dates</u></p> <p>Weds 14 July 2011 – Riverside Club (2 - 4pm)</p> <p>Tues 20 Sept 2011 – Aleoric School</p>
15.	<p><u>Evaluation &amp; Close</u></p> <p>Attendees were invited to give feedback using electronic voting.</p> <p>The Chairman thanked everybody for attending the meeting.</p>







## Crime and Community Safety Briefing Paper Melksham Community Area Board 14<sup>th</sup> July 2011

### 1. Neighbourhood Policing

#### Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### Team News:

Sergeant Mel Rolph is moving to a new post at Police Headquarters in mid-July. Her last duty in Melksham will be at the annual Carnival event. Mel has been in post for 4-years and in that time has been responsible for the implementation and the ongoing success of Neighbourhood Policing Team. I am sure that you will all join me in thanking her for her dedication to the service of the people of Melksham and the surrounding Parishes and to wish her well in her new job. I am currently working to select and recruit her replacement.

**Mr Angus Macpherson** is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing police matters in the Community Area. He can be contacted via Wiltshire Police Authority:

☎ 01380 734022

## 2. Vision Wiltshire

Vision Wiltshire has been set-up to deliver a new policing model to meet the projected funding cuts over the next 4-years. Wiltshire Police Authority (WPA) must reduce its budget from £108million in 2009-10 by £15million over the next four years. Work is ongoing to achieve this and news of changes to frontline policing delivery will be reported over the next couple of months. As I have previously reported there are unlikely to be any significant changes that impact on policing in the Melksham Community Area.

## 3. Performance

Performance continues to be good. There is an overall reduction in crime levels in the Community Area.

Due to changes in how Anti-Social Behaviour is nationally categorised current comparison figures are not available for this report.

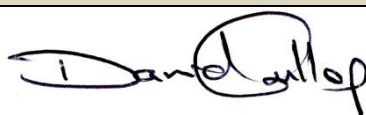
**Table 1 – Reported Crime Figures**  
**1<sup>st</sup> June 2009 – 31<sup>st</sup> May 2011**

Melksham	Crime				Detections	
	June 2009 - May 2010	June 2010 - May 2011	Volume Change	% Change	June 2009 - May 2010	June 2010 - May 2011
Violence Against the Person	235	246	11	5%	49%	57%
Dwelling Burglary	101	44	-57	-56%	45%	23%
Criminal Damage	246	225	-21	-9%	22%	25%
Non Dwelling Burglary	95	97	2	2%	6%	7%
Theft from Motor Vehicle	94	56	-38	-40%	4%	0%
Theft of Motor Vehicle	27	20	-7	-26%	11%	25%
<b>Total Crime</b>	<b>1222</b>	<b>1140</b>	<b>-82</b>	<b>-7%</b>	<b>31%</b>	<b>28%</b>

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers in All Recorded Crime and Violent Crime for the most recently reported 3 month period (Feb - Apr 2011)

\*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences

\*\* Detections include both Sanction Detections and Local Resolution



**David W Cullop**  
**Sector Inspector**  
27/06/11



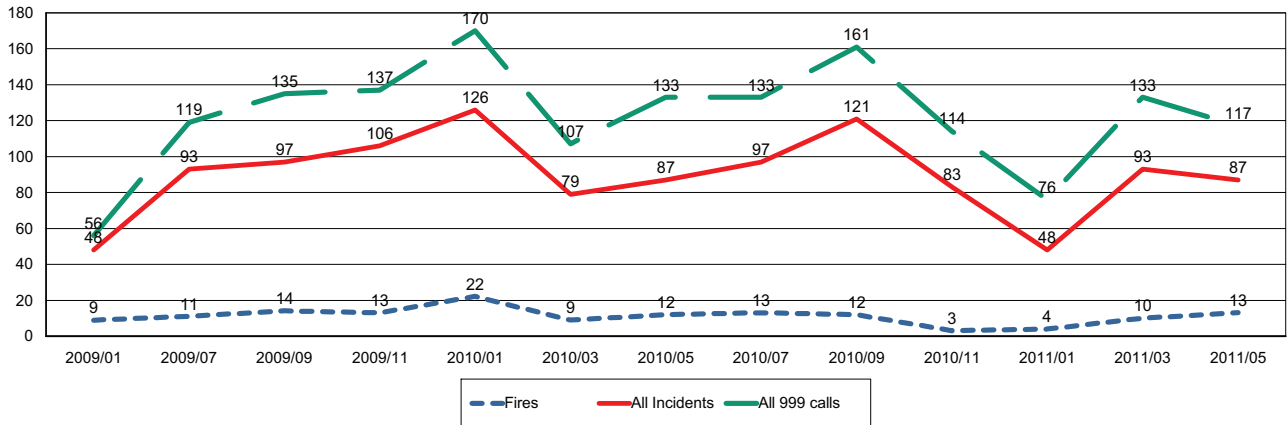
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

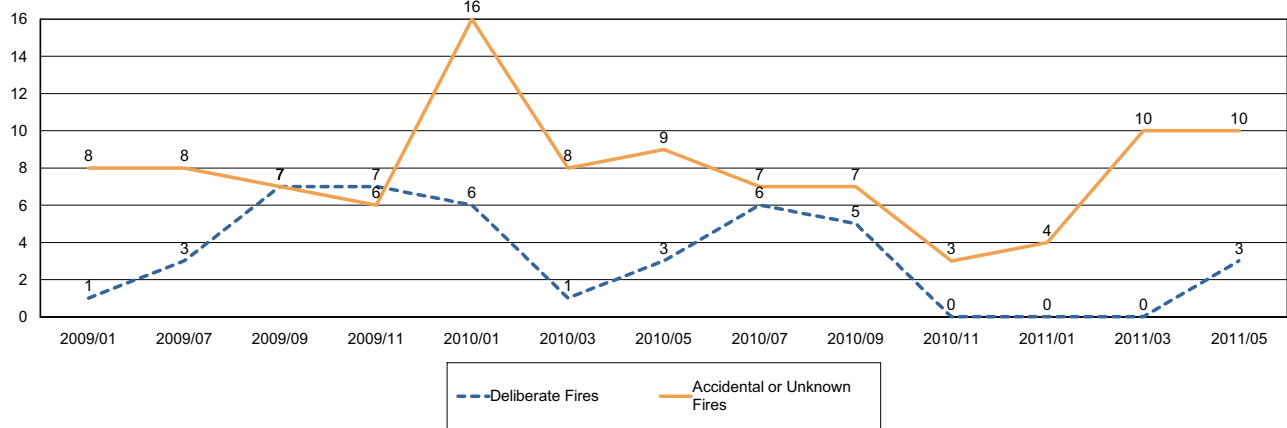
## Report for Melksham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including May 2011. It has been prepared by the Group Manager for the Board's area.

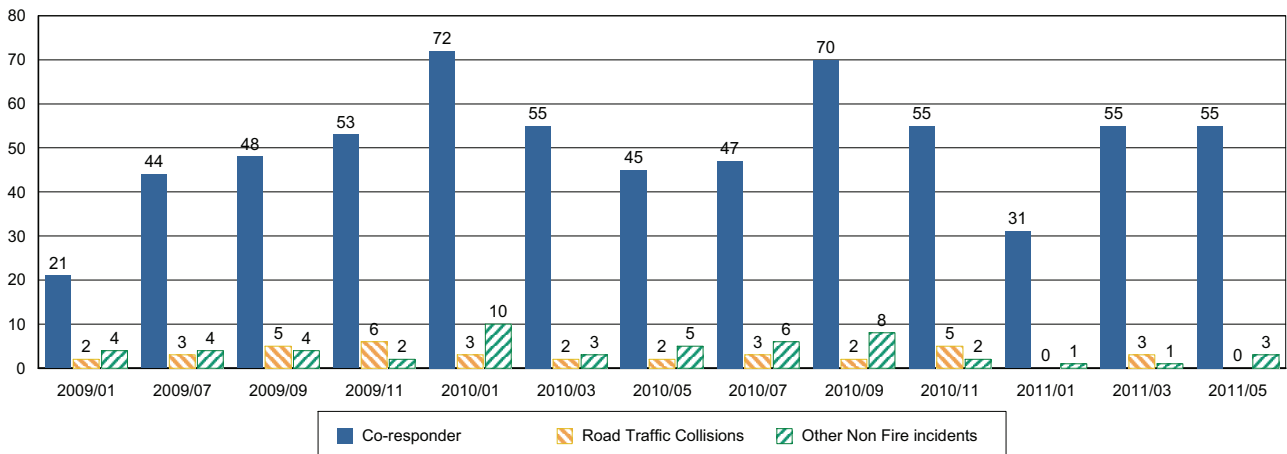
### Incidents and Calls



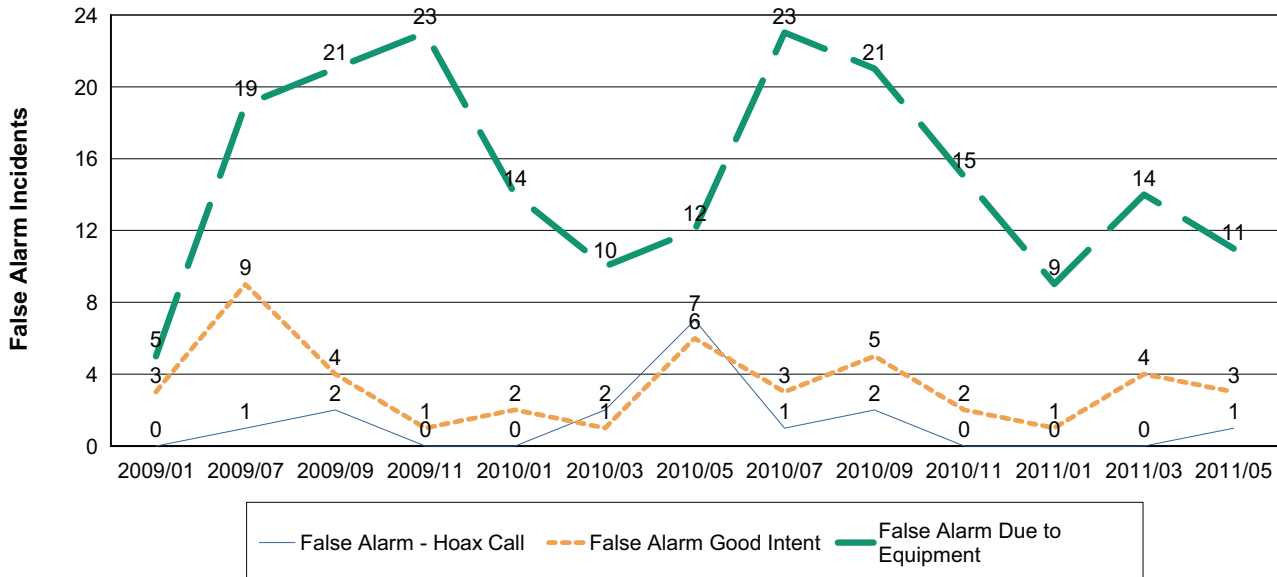
### Fires by Cause



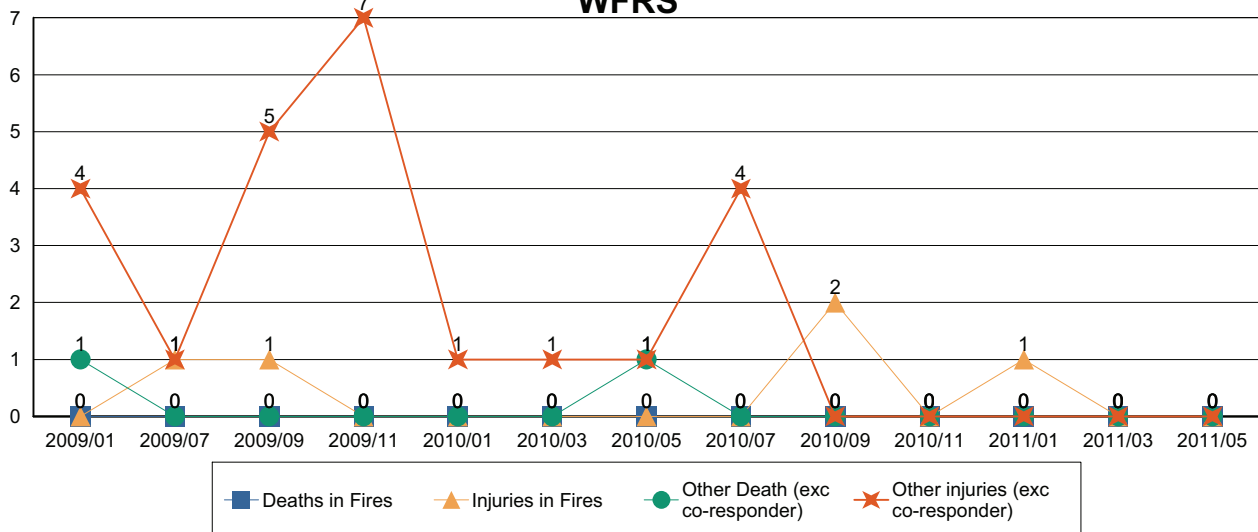
### Non-Fire incidents attended by WFRS



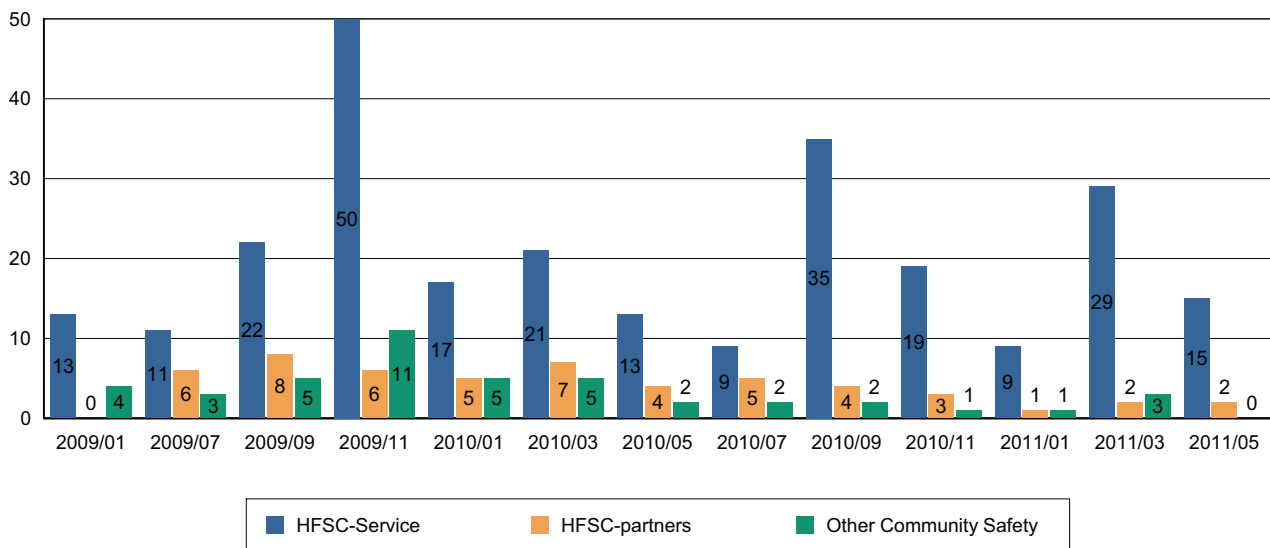
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## NHS Update – July 2011

### NHS Reforms – the Health and Social Care Bill 2011

Following the publication of the report of the NHS Future Forum in June 2011, the Government has set out a detailed policy response which announces important changes to the government's plans for modernisation of the NHS. The changes include:

- Change from GP Commissioning Consortia to Clinical Commissioning Groups with Board members and wider duties to involve patients and public
- Stronger safeguards against competition
- Additional safeguards against privatisation
- More choice and involvement for patients
- Increased emphasis on joint commissioning
- Strong messages about integration of health and social care
- Revised timetable

NHS Wiltshire will continue working closely with local GPs to establish the structures and organisation of the Wiltshire Clinical Commissioning Groups to ensure a smooth transfer of services and commissioning duties in April 2013. The emerging Clinical Commissioning Groups will become sub-committees of their respective NHS Boards, which for Wiltshire currently means three Clinical Commissioning Groups - North and Kennet, West Wiltshire Yatton Keynell and Devizes (WWYKD) and the Sarum NHS Alliance.

### PCT clustering

Jeff James and Jenny Howells have been appointed Chief Executive and Director of Finance respectively, across PCT cluster which comprises NHS Wiltshire and NHS Bath and North East Somerset. The Chief Executive is accountable for the quality, finance, performance and the development of commissioning functions across the whole cluster area, supported by a single executive team. Clustering also helps to deliver the national ambition of a 43% decrease in management costs across the NHS by 2013, as set by the Department of Health.

Jeff James will lead a single Executive Team drawn from existing staff in the South West region. Recruitment to other posts within the Executive Team is underway, with positions advertised nationally and expressions of interest received. Interviews are to be held in early July.

NHS Wiltshire and NHS BANES will continue to exist as legal entities and their Boards will continue to meet separately to carry out their strategic duties led by their existing respective Chairmen.

### Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 20 July at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: [stacey.saunders@wiltshire.nhs.uk](mailto:stacey.saunders@wiltshire.nhs.uk)). For further information or copies of documents referred to above, please email [communications@wiltshire.nhs.uk](mailto:communications@wiltshire.nhs.uk)





**Melksham Community Area Transport Group, 27 June 2011:  
Recommendations to Melksham Area Board, 14 July 2011**

**Budget for minor highways capital works**

Discretionary highways budget 2011/12 – including roll over from 2010/12 is **£26,450**. This can be topped up by the Area Board, town/ parish councils and others. NB. There will be no roll over to 2012/13 at the end of this financial year.

**Updates on Priorities agreed by Melksham CATG, 2010:**

- i. A365 Bath Rd, Melksham - pedestrian crossing (refuge) - Metro count data now collected. Waiting for pedestrian count data.
- ii. Queensway - pedestrian crossing (zebra) - Report completed. Recommends a zebra crossing at total cost of £20,900. Approaching town council for any contribution. **CATG RECOMMEND to AREA BOARD to approve funding (up to £20,900) subject to MTC contribution.**
- iii. A365 Bath Rd, Atworth – completion of pedestrian crossing facility - Construction substantially complete. One small patch of high grit to finish.
- iv. Whitley - footway improvements - Preliminary designs for 5 sections of footway were looked at, ranging from £2000 - £13,000 depending on length and materials used. Officer recommendation is to prioritise funding for standard footway at location 2 (£8923.36). MWPC think location 1 is more important. Will contribute £1000 towards this section which has total cost of £7500. **RECOMMEND to AREA BOARD to approve funding for section 1 (£6500).**
- v. A3102 Sandridge Rd, Nr Queensway – pedestrian crossing facility - Relative scoring carried out, rated high with 44 points suggesting this should be a priority. Pedestrian and metro counts ordered. Potentially a zebra crossing but worried about high speeds off peak which may need a signalled crossing. This crossing is also likely to need upgraded lighting - increasing the costs and may cause objections from local houses. CATG will look at this issue again in October once the data is available.

**Summary of other significant matters**

Bridge at Bollands Hill, Seend – Following the inquest into last year's fatal road collision at this location, the coroner made a number of recommendations for highway improvements. The council has carefully considered these recommendations and has written to the coroner to inform of the improvements to be implemented. We will introduce solid edge lines over the bridge to provide a visual narrowing, which encourages greater caution, and some signing changes which we believe will help driver's awareness of the bend to the north of the bridge will also be put in place. This includes a revised chevron board which can be seen on approach to the bridge. Rumble strips were also considered on the north bound approach, however, because of the noise they produce and the close proximity of local residential properties, these will not be installed at this time. Wiltshire Council anticipate the measures will be installed before the end of August 2011.

Abbi Gutierrez, Community Area Manager, June 2011

<b>Report to</b>	<b>Melksham Area Board</b>	<b>Agenda Item No.14</b>
<b>Date of Meeting</b>	<b>14 July 2011</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## Purpose of Report

To ask Councillors to consider 3 application seeking 2011/2012 Community Area Grant Funding:

1. **Melksham & District Young Farmers club** have applied for **£544** to provide an outdoor education trip for five 12-16 year old from rural backgrounds. The recommendation is to award the funding.
2. **Keevil Parish Council** have applied for **£885** towards the renovation of the village war memorial. The recommendation is to award the funding.
3. **Alzheimers Support** have applied for **£1358** to start up a 'Movement for the Mind' project in Melksham. The recommendation is to award the funding.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2011/2012 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £3687. This leaves a total budget of £53,449 for the 2011/2012 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 20010/11</li><li>• Melksham Community Strategy</li><li>• Grant applications</li></ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This will be the final round of funding during 2010/11.

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£46,625**

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	<b>Melksham &amp; District Young Farmers club</b>	<b>Outdoor education trip for five 12-16 year old from rural backgrounds.</b>	<b>£544</b>

- 8.1.1. Recommendation is to award the funding.
- 8.1.2. Application meets grant criteria 2011/12.
- 8.1.3. This application demonstrates a link to the Melksham community plan in terms of 'providing a greater variety of activities' for young people.
- 8.1.4. Locally agreed priorities: no local priorities
- 8.1.5. The applicant is a not for profit organisation.
- 8.1.6. This project will provide an outdoor education trip for five members of the club from rural backgrounds, aged 12 to 16 yrs old. The trip aims to advance their personal development both socially and emotionally, by experiencing new activities and building new friendships with other members from across the County and South West Area.
- 8.1.7. Equality and inclusion issues are addressed by this project: This project involved young people from rural areas disadvantaged by a lack of transport links.
- 8.1.8. If the area board does not grant funding the members would have to fundraise or self fund to attend the course.

Ref	Applicant	Project proposal	Funding requested
8.2	<b>Keevil Parish Council</b>	<b>Renovation of the village war memorial.</b>	<b>£885</b>

- 8.2.1 Recommendation is to award the funding.
- 8.2.2 Application meets grant criteria 2011/12.
- 8.2.3 This application does not demonstrate a link to the Melksham community plan

- 8.2.4 Locally agreed priorities: no local priorities
- 8.2.5 The applicant is a parish council.
- 8.2.6 This project to renovate the village war memorial will repair damage caused by age and weather, clean the stone using eco-friendly methods. The renovated war memorial will provide a renewed focus for village Armistice services. The War Memorial is adjacent to Keevil C. of E. Primary School and can be used to educate the school children about the sacrifices made for freedom.
- 8.2.7 Equality and inclusion issues are addressed by this project: none
- 8.2.8 If the area board does not grant funding the parish council would have to funding this through its precept in a future year.

Ref	Applicant	Project proposal	Funding requested
<b>8.3</b>	<b>Alzheimers Support</b>	<b>'Movement for the Mind' project in Melksham.</b>	<b>£1358</b>

- 8.3.1 Recommendation is to award the funding.
- 8.3.2 Application meets grant criteria 2011/12.
- 8.3.3 This application demonstrates a link to the Melksham community plan: support for older people.
- 8.3.4 Locally agreed priorities: no local priorities
- 8.3.5 The applicant is a non for profit organisation.
- 8.3.6 This project is to start a Movement for the Mind club in Melksham. This will be a monthly club offering enjoyable physical activities for people with dementia together with their carers. It will provide stimulation and enjoyment, information and keep fit as well as the opportunity to try new experiences and make friends.
- 8.3.7 Equality and inclusion issues are addressed by this project: improving access to support services for people with dementia and their carers.
- 8.3.8 If the area board does not grant funding the project would have to be delayed until further funding can be found.

<b>Appendices:</b>	<b>Appendix 1 Grant application – Melksham &amp; District Young Farmers club</b> <b>Appendix 2 Grant application – Keevil parish council</b> <b>Appendix 3 Grant application – Alzheimers Support</b>
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No unpublished documents have been relied upon in the preparation of this report.

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